

# LEAR GLOBAL PURCHASING SUPPLIER BULLETIN

STATUS	BULLETIN #	SUBJECT	RELEASE DATE
NEW	56431-54	<b>2020 IATF 16949 AUDIT REQUIREMENTS</b>	8/11/20

Dear Supplier,

Information regarding the 2020 IATF Audit has been provided to your company's administrator. Training guides for access to the <https://slm.lear.com> portal for required certificate upload have been provided.

**Please take the time to READ the information provided to you and take necessary actions. If you do not understand the requirements, please feel free to contact your Lear PRODUCTION buyer directly.**

As a supplier to Lear, your management has agreed to participate in business practices required by Lear Corporation. Global Supplier Requirements Manual and Supplier Portal training guides can be found on [www.lear.com](http://www.lear.com).

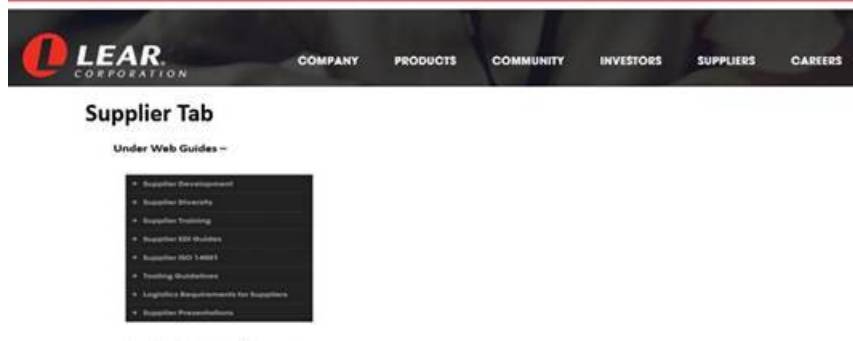
**\*\* LEAR HAS MULTIPLE SUPPLIER PORTALS  
YOUR CREDENTIALS ARE DIFFERENT FOR EACH PORTAL\*\***

## SLM.LEAR.COM PORTAL

**The following applications are maintained within the SAP SRM (SLM) Portal (<https://slm.lear.com>):**

- Supplier Administrator Registration
- Company data management changes to shipping and or payment address, etc.
- Upload of certificates (quality, environmental, diversity)
- Upload of other attachments/documents requested by your Lear buyer

## Supplier Training Docs – [www.lear.com](http://www.lear.com)



## SUPPLIER CERTIFICATES UPLOAD – DETAILED INSTRUCTIONS:

SLM-SELL Side\_108.0\_Supplier-Certification Upload

Your company's administrator can provide access to [slm.lear.com](https://slm.lear.com) portal. If you do not know who your administrator is, send an email with your company's registered HQ entity name and Lear issued supplier code to: [supplieraccess@lear.com](mailto:supplieraccess@lear.com).

Thank you in advance for your support,  
Lear Corporation, Global Purchasing Team